

**ST. MARY'S COUNTY GOVERNMENT**  
**HUMAN RELATIONS COMMISSION**

James Hanley, Chair  
Cynthia A. Brown, *Commission Liaison*



Francis Jack Russell, President  
Kenneth R. Dement, Commissioner  
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Thomas A. Mattingly, Sr., Commissioner  
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**St. Mary's County Human Relations Commission**  
**February 3, 2010**  
**Minutes**

Attendees: Jim Hanley, Agnes Butler, Melvin McClintock, Theo Cramer  
HRC Liaison: Cynthia Brown

The meeting was convened by Chairperson Jim Hanley at 6:00pm.

Minutes from the December 2009 and January 2010 meetings were approved as presented. Members were asked to review the minutes from the November 30, 2009 HRC Symposium and e-mail any corrections to Cynthia Brown.

New member, Agnes Butler, was introduced and welcomed.

C. Brown reported the HRC budget balance remains at \$2,750.

The meeting was devoted to discussion of the HRC Awards Breakfast scheduled for April 10, 2010. The location of the event is the Leonardtown Fire Department Social Hall. Doors open at 8:30 and the program begins at 9:00. Judge Wells (first and only African American judge in St. Mary's County) is confirmed as the keynote speaker.

J. Hanley presented materials he had drafted which elaborated on the theme of the event---Justice. He requested C. Brown send an electronic copy of the most recent honoree nomination form and he will modify for this year's event. It was agreed there would be a separate category for youth and adults. Once the nomination form is completed and approved by the County's Public Information Officer, HRC members agreed to send it electronically to various contacts (St. Mary's Hospital, Tri-County Council, SMECO, Southern Maryland Young Leadership, HRC Symposium attendees, St. Mary's Library, etc...). J. Hanley will contact HRC member Robert Cryer, about creating a flyer. C. Brown and Theo Cramer agreed to target the faith community. C. Brown stated the County's PIO can assist with advertising through the media.

A timeline was established for accomplishing all the tasks associated with the event.

- Complete nomination form by 2/12
- Start disseminating nomination form and advertising by 2/12
- Nomination forms must be returned to or e-mailed to the Dept of Human Services by 3/5 (postmarked by 3/5).
- March monthly meeting rescheduled to 3/10 to review nominations and make selections
- Calls are made to potential honorees on 3/11 and 3/12 to confirm acceptance
- Photo session for honorees on 3/17
- Present ideas for entertainment at 3/10 meeting
- Final review of agenda for the event at 4/7 meeting

A. Butler suggested accepting payment online to attend the breakfast. C. Brown will investigate if this is possible for the HRC. She will also confirm the deadline the printing company needs to receive the program.

C. Brown and A. Butler agreed to work with HRC member Leisha Wood via e-mail to arrange entertainment. All agreed it should be brief and diverse.

It was also agreed that in the interest of time, only elected officials would be invited to offer brief remarks. Other dignitaries will simply be acknowledged. Traditionally, the County Commissioners present a proclamation to the HRC Chairperson.

Next meeting: March 10, Governmental Center, Room 14, 5:30pm.

Meeting adjourned at 6:55

Minutes submitted by Cynthia Brown